



MONTGOMERY COLLEGE GOVERNANCE

Administrator Council

Meeting #5 Minutes

Wednesday, February 11, 2026

1:00pm to 3:00pm via Zoom

Attendance:

- Members Present: Arlene Blaylock, Vincent Briley, Sophia Mason, Ginger Robinson, Suzette Spencer (Chair), Erik Swanson (Vice-Chair), Frank Trezza, Chantal Vilmar
- Members Absent: Ali Fadl (Secretary), Stacy Gustafson
- Proxies: Suzette Spencer for Ali Fadl, Ginger Robinson for Stacy Gustafson
- Presenters: Fiona Glade, *Interim Dean of Honors College*
- Liaisons: None
- Guests: Torey Powell

Call to Order:

- The meeting was called to order by Chair Spencer at 1:05 PM
- Chair Spencer introduced new Council members, welcomed all guests, and reminded attendees of the governance meeting protocols.

Roll Call

- Chair Spencer conducted the roll call. Eight members were present (two as proxies), and a quorum was reached.

Minutes & Agenda Approval:

- Due to technical difficulties, the December 10, 2025 meeting minutes were not ready for approval. Chair Spencer requested a motion to review and approve the minutes in the March 11, 2026 meeting. Frank Trezza moved and Vincent Briley seconded.

Guest Presentation 1- Honors College Update. *Fiona Glade*

- Fiona Glade provided an update on the Honors College.
- She explained that the Honors College is a member of the National Collegiate Honors Council, the Maryland Collegiate Honors Council and the Beacon Conference.
- The Honors College will support students to achieve expectations.
- The College is comprised of several programs, including: 1) Montgomery Scholars, 2) Honors Capstone Research Project, 3) Macklin Business Institute, 4) Renaissance Scholars, 5) STEM Scholars, 6) Honors for Early College Students, and 7) Scholars Circle.
- Aside from their rigorous content, the programs have in common inter-disciplinary learning, experiential learning and research, which foster creativity and critical thinking.



- Honors College students have filled internships in various institutions, including the Library of Congress.
- Fiona took questions at the end of the update in regards to international scholarships.

Chair's Report. *Suzette Spencer*

- Chair Spencer presented the Chair's Report. Highlights included: College Council Theme, MC News and Events, P&P feedback, new office hours, food services update, Black History Month, employee recognition awards, BOT meeting schedule, 2026 commencement, Raptor spirit night, Dr. Price Meet & Greet, February Heart Health Month, Data Rocks/Biometric screenings, personal training, student trustee recruitment, Governance nominations.

Constituent Concerns. *Erik Swanson*

- No constituent concerns were brought forth.

Old Business

- Goal Check-in. Supporting Middle States Committee and integrating goal in individual day to day work.
- Erik explained that accreditation general information was included in the Spring Faculty Conference, with a deeper dive in a break-out session.
- Sophia summarized her activities within the HRSTM department.
- Ginger agreed that Middle States promotion should be shared widely, with information more free-flowing.
- Vincent added that student employees are a good resource to circulate information.
- Suzette will work with Dr. Ridguard to broaden the goal to make it more impactful.

New Business

- No new business was brought forth.

Announcements & Updates

- Sophia is working on ROTH IRA federal regulations updates.

Adjourn

- Chair Spencer requested a motion to adjourn the meeting. Frank Trezza moved to adjourn and Sophia Mason seconded. The meeting was adjourned at 2:05PM

Submitted by:

Ali Fadl, Administrator Council Secretary