



MONTGOMERY COLLEGE GOVERNANCE

Administrator Council

Meeting #6 Minutes

Wednesday, March 11, 2026

1:00pm to 3:00pm via Zoom

Attendance:

- Members Present: Arlene Blaylock, Vincent Briley, Ali Fadl (Secretary), Stacey Gustavson, Sophia Mason, Ginger Robinson, Suzette Spencer (Chair), Erik Swanson (Vice-Chair), Frank Trezza, Chantal Vilmar
- Members Absent: Ali Fadl (Secretary),
- Proxies: None
- Presenters: President James F. Williams
Elizabeth Greaney,
Mary DeLuca,
Jodi Neil,
- Liaisons: Dr. Stephen Cain, Clevette Ridguard, Yvette Taylor
- Guests: Patrick Johnson, Janee McFadden, Elizabeth Benton, Vedham Karpakakunjaram, Stephanie Landon

Call to Order:

- The meeting was called to order by Chair Spencer at 1:03 PM
- Chair Spencer introduced new Council members, welcomed all guests, and reminded attendees of the governance meeting protocols.

Roll Call

- Chair Spencer conducted the roll call. Eight members were present (two as proxies), and a quorum was reached.

Minutes & Agenda Approval:

- Chair Spencer moved to approve the December 2025, and February 2026 meeting minutes. Hearing no comments, the minutes were approved.
- Chair Spencer moved amend this meeting's agenda as follows: 1) under Old Business, table the FY 26 Goal discussion, and 2) under New Business, add discussion for Goal Assessment. Hearing no objections, the agenda was amended by unanimous consent.

President Remarks. *Dr. Jermain F. Williams*

- Dr. Williams opened by explaining the importance of Participatory Governance. He discussed the President's Report for the College Council and explained how it facilitates communicating/sharing information sharing, making inquiries, giving feedback and



providing a historical reference. The report also gauges the College's progress in meeting the College's Transformation Aspirations and Strategic Plan Goals. He also mentioned the "Bowties and Backpacks" and how it highlights students and their achievement. He informed us that Montgomery College has been recognized as an Achieving the Dream 2026 Leader College, which is a testament to our success implementing and achieving our goals. He also reminded the Council that the College's focus is on our students as exemplified by our support to students during their visit to Annapolis to meet with elected officials.

- Dr. Williams took some questions regarding student feedback, and Achieving the Dream.

Guest Presentation 1- Budget Update. *Elizabeth Greaney*

- Elizabeth presented a PowerPoint entitled "Fiscal Year 2027 Proposed Operating Budget". Highlights included: budget planning principles, budget development and planning considerations, operating budget funds, current fund expenses, current fund revenue sources, bill hours, current operating fund projected, budget summary, and budget development timeline.
- At the end of the presentation, Liz took questions regarding bill hour trends, and tuition increases.

Guest Presentation 2- Brand Update. *Mary Deluca, Jodi Neil*

- Mary presented a PowerPoint entitled "College Brand Update". Highlights included: Goal 1 Increasing Brand Recognition, support to Goals 2, 3 and 4, *Proving What's Possible* brand campaign, advertising campaign, See the Proof branding webpage, key progress indicators, *Raptor Reps* student brand ambassadors, internal alignment via brand guide, templates flyer templates and a brand bootcamp, student *Carvertise*, light pole banners, integration into CRM Communications, Raptor refresh, *MC Impact Forum*, *Celebrations of Excellence*, 3D Monuments, library and bookstore interior environmental refresh, replace outdated logos at ECEC and TP/SS, new online brand store, *This is What Extraordinary Looks Like* campaign.
- Mary and Jodi took questions regarding the on-line brand store, day-care centers for student parents, and marketing for individual programs

Chair's Report. *Suzette Spencer*

- Chair Spencer presented the Chair's Report. Highlights included: MC news and update sources, Staff Enrichment Day, P&P feedback, advocacy for the College's FY 27 budget and the Theatre Arts renovation, Data Rocks panel discussion, 3rd Annual AAWCC-MC Conference, Take Your Child to Work Day, MC Library Newsletter, Commencement ceremonies, MC Experience, Your Voice Matters, and Accessibility in Action.
- Suzette took a question regarding future presenters.

Constituent Concerns. *Erik Swanson*

- No constituent concerns were brought forth.



Old Business

- No updates

New Business

- Governance Assessment Questions: 1. Do you feel governance voices are being heard and included in conversations about the College?; 2. Where might there be opportunities to strengthen how governance input is shared or considered?; 3. What helps governance recommendations have the most impact?
- Responses included: Faculty Council and conversations around AI, Governance recommendations impacting HR decision-making, better leveraging out Council, serving in interim positions and its impact on those serving.

Announcements & Updates

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Adjourn

- Chair Spencer requested a motion to adjourn the meeting. Erik Swanson moved to adjourn and Vincent Briley seconded. The meeting was adjourned at 2:55PM

Submitted by:

Ali Fadl, Administrator Council Secretary