

MC GOVERNANCE

Montgomery College College Council Meeting #3 Minutes

Tuesday, October 9, 2018
2:30 – 4:30 PM
CT 108

Attendees

Members Presents: Cathy Giovannetti, Shane Doyle, Tracey Smith-Bryant, Byron Jamison, Dorothy Umans, Joel Levine, Christina Devlin, Shweta Sen, Dan Santore, Richard Cerkovnik, Steve Taylor, Surayya Johnson, Joseph Marie Nicolas Leger, and Tracee Matthias

Guest: Nancy Newton (on behalf of the President's Advisory Committee on Equity & Inclusion (PACEI))
Guest: Nik Sushka, Rockville Service Learning Center

Call to Order

Chair Cathy Giovannetti called the meeting to order at 2:30pm. The meeting was recorded for internal use.

Constituent Concerns/Comments

Party to the Polls will take place October 26, 2018. This is an event to attract students to early voting. Food, activities, and busses will be offered to students.

Approval of Agenda and Minutes

The agenda was approved with a slight change, and the minutes were approved.

Student Experience and College Culture Information and Update

Nancy Newton presented a PACEI communication update. The PACEI committee is looking for a way to communicate when employees are out of the office. The concern is to develop a way to notify others when you are not physically in your office.

Two-Factor Authentication

Patrick Feehan and Nell Feldman (OIT) introduced the Two-Factor (2FA) security protection program to the council. This is a two-step security protection program that is in the sign-up phase right now. However, it will become mandatory college wide in January. For more information go to the web page <https://mcblogs.montgomerycollege.edu/itprojects/2fa/>

College Council FY2019 Goals

Council discussed continuing with the goals created from the previous year, working on protocols for those goals, and adding the following two new goals:

- New-Goal (2018-2019) - develop protocol for tracking and status reporting of recommendations to College Council.
- New-Goal (2018-2019) - provide a collaboration opportunity for College Council members to engage in beneficial dialogue pertaining to Montgomery College Governance protocols, training, and communication.

Joel Levine made a motion to accept goals one, two, and three from the previous year. Richard Cerkovnik seconded the motion. Tracee Matthias moved to amend the motion by striking goal number two from the goal plan. The amendment passed. Richard Cerkovnik from Employee Services Council abstained. A vote was called on the original motion as amended, to accept college council goals one and three. The motion passed.

Tracee Mathias made a motion to adopt goals four and five as a part of the college council goal plan. Joel Levine seconded the motion. Steve Taylor motioned to strike "collaboration opportunity" in goal number five, and replace it with "retreat". Byron Jamison seconded the motion. The amendment passed. A vote was then called on the original motion as amended, to accept college council goals four and five. The motion passed.

Chair Report

Chair, Cathy Giovannetti reported on the following:

- Following the Takoma Park campus incident there will be a safety modification highlighting communication protocols with P&P that will be coming up in the near future.
- Flu shot clinics will start tomorrow 10/10/18. The clinics will be open for 2 hrs. while supplies last.
- MC 2025 Strategic Planning forums started last week.
- Send all progress on goal plans to the College Council email and cc the College Council Chair
- The Montgomery College Governance website will be migrating to the new platform and all council members are being asked to review the website and provide feedback regarding content before the next College Council meeting.

College Council Chair suspended Roberts Rules of Order so Dr. Cain could provide a briefing on the TP/SS incident on Sept. 26, 2018.

- Dr. Cain addressed concerns as to why it took a long time to notify employees of the incident.
- He reported when police are on the scene at a Montgomery College campus that they are in charge and therefore Montgomery College must follow the protocol of the local police department.
- Dr. Cain reported there were many lessons learned. The main one being that Montgomery College must continue to drill and practice for these types of incidents.
- Dr. Cain reported a memo would be forthcoming that reviews the current state of safety protocols and procedures.

Announcements and Future Agenda Items

- Nominations and elections committee are calling for a chair nominee.
- Student Council has been in contact with the Communications committee and thought it would be

a good idea to use last year's and this year's videos to post information for governance awareness.

Adjournment

The meeting adjourned at 4:20PM.

Submitted by Tracey Smith-Bryant
College Council Secretary