MC GOVERNANCE

Montgomery College
College Council Meeting #11 Minutes
Tuesday, March 23, 2021
1 – 3 PM
Zoom Meeting

Attendees
Present: Dr. Tracey Smith-Bryant (Chair), Shakenna Adams-Gormley (Vice-chair), Tonya Baker (Secretary), Christine Crefton, Ed Riggs, Transcie Almonte-Sabio, Dr. Eric Benjamin, Rebecca Adegeye, Michael Leblanc, Dr. Benita Rashaw, Colleen Dolak, Kimberly Jones, Timothy Kirkner

Absent: Dr. David Torain

Proxy: Natasha Sacks (proxy for David Torain)

Guests: Liz Greaney, Sharon Bland, Dr. DeRionne Pollard, Yvette Taylor, Dr. Kevin Long, Dr. Monica Brown, Dr. Meghan Gibbons, Dr. Rachel Bonaparte, Dr. Michelle Scott, Dr. Sanjay Rai, Pablo Callejo, Michael Anthony, Erik Swanson, Alla Webb, Norberto Gomez

Liaison: Dr. Steve Cain

Governance Director: Dr. Clevette Ridguard

Call to Order
There is a quorum to conduct business. Chair Tracey Smith-Bryant called the meeting to order at 1:01pm. The meeting was recorded for internal use only.

Constituent Concerns
No constituent concerns were presented.

Approval of Agenda and Minutes
The agenda was approved as written. The minutes for March 9, 2021 meeting were approved as written.

Chair's Report
The College Council Chair provided the following information and updates:
- Student Panel Presentation/Discussion – 4/13
- College Council Invitation from Board of Trustees – 4/19
- Council Chairs Goal Update/Progress Report – 4/27
- IT Urgent Communication – do not reply or share scam emails
- [Popcorn with Dr. Pollard](#) for MC Students

- o Dates: 3/26 at 1-2pm, 4/23 at 11am-12pm, and 5/5 at 3-4 pm
- Let's Talk! Celebrating Women's History Month: Our First Woman Vice President – 3/30 at 11am-1pm
- Compassionate Leadership Webinar – 3/25 at 12pm
- P&P out for public comment until 3/29
- Montgomery Can Code – free summer coding camp open to all MCPS middle students
    - o Registration will start in April.
    - o Virtual Camp Dates: 7/12 – 8/13
- MC Board of Trustees seeking new student member – applications due by 5pm on 3/24
- MC Inaugural Intercultural Learning Series – 3/25 at 10:30am-12:30pm
    - o Dual-language event

FY22 Budget Update
Liz Greaney, Chief Business/Financial Strategy Officer
- Budget Development Considerations
    - o Budget must be balanced – can't spend more than revenue resources
    - o Alignment to MC 2025 Strategic Plan
    - o Montgomery County has a legal obligation to meet maintenance of effort or same level of funding as FY21
    - o State aid allocated based on the Cade formula – partially based on state commitment to 4-year colleges and partially based on MC's full-time equivalency enrollment
    - o Need agility as we monitor our revenue sources; county, state and tuition and fees
    - o Enrollment trends and workforce demands
    - o A volatile economic environment, pandemic induced
- Shared data on student enrollment trends
- Shared timeline for budget approvals
    - o Operating budget – salary, supply purchases, professional development, etc.
    - o Capital budget – buildings, large equipment systems, and so on
    - o April 2021 – BOT approves FY22 tuition and fees
    - o April/May 2021 – County Council sessions on MC budget
    - o May 2021 – County Council approves county budget
    - o 6/21/21 – BOT approves final FY22 budget
- Governor recommended to move away from Cade formula and tie budget closely to revenue.
    - o Advocating to restore Cade funding
- Question – Can you talk more about Cade formula? What's the difference with revenue?
    - o Revenue – resources that we have to expend dollars
    - o Cade formula – attempt to bring some equity to financing community colleges
        - ▪ Complicated formula that was intended to mature over time.
- Question – Where does the information on the enrollment decrease in WDCE come from?
    - o State aid for certain programs – information from trends and enrollment patterns
    - o Grant funding – analyze start and end of grants
- Question – Can you provide update on progress of the funding for TPSS construction?
    - o Capital budget – issue related to equipment purchases
    - o Advocating for full funding at both state and county level
    - o Will have a meeting soon
    - o Question – Is there something that Governance can do to help?

- ▪ Reach out to [Susan Madden](#) and [Amy Tutt](#)
- Question – Will the savings plan be counted and used towards FY22 Budget?
  - o County committed to maintenance of effort
  - o FY22 Budget fully plans to utilize savings
- Question – Can you help us understand what the money we're getting from the government due to COVID-19 is used for? How does it connect or not connect to our operating budget?
  - o College has access to federal stimulus dollars to help offset costs incurred due to the pandemic or need to incur to recover from the pandemic.
  - o Specific amount dedicated to student emergency aid
  - o Institutional funds – used for trainings, technology for employees and students, etc.
  - o One-time money – not intended to be recurring

Equity & Inclusion Roadmap, Addendum I
Sharon Bland, Chief Equity & Inclusion Officer
- Institution goal – develop strategy and roadmap for Montgomery College's intent to embrace a journey towards antiracism in policy, practice, and promise
- Antiracism – work of actively opposing racism by advocating for changes in political, economic, and social life
- Anti-racist – someone who is supporting an antiracist policy through their actions or expressing antiracist ideas
- Shared history and timeline – work group and cohorts continue to meet
  - o Let's talk! series
- Alignment with [Cycle of Change](#)
- Platinum Rule: *Treat others the way they would want to be treated.*
- SMARTIE Goals: Specific, Measurable, Achievable, Relevant, Time-based, Inclusive, and Equitable
- SMARTIE Goal 1 – Provide all members of the MC community with the resources needed to fully engage in and be held accountable for their part in the antiracism journey.
  - o Four Components of the Educational Journey
    - ▪ Educational Journey for SALT
    - ▪ Information Session for Employees – Focus on understanding the journey (refer to the institutional goal); not finger pointing but explaining the what, why, how.
    - ▪ Antiracism Journey Badge – self-reflection, education, and action
    - ▪ Educational Journey for the Board of Trustees
- SMARTIE Goal 2 – Promote diverse hiring and retention at the College by becoming more successful at eliminating biases particularly those based on race and ethnicity.
- SMARTIE Goal 3 - Promote academic excellence for Black males and Latinx students.
- SMARTIE Goal 4 – Ensure policies and procedures reflect antiracist approach or perspective.
- Takeaways
  - o Discussed how we have been building foundational knowledge over the past two years, using the Cycle of Change model.
  - o Discussed how we are moving from awareness to action while raising and deepening institutional capacity in this space.
- Sign up for [Equity Week](#)
- Question – Do you have a person in your group to respond to P&P out for public comment?
  - o Have not designated anyone in particular

- Question – What does accountability look like?
  - When you see something, say something.
  - Encouraged to speak up and be bold
- Council members expressed appreciation for the work.
  - Good feedback from students
- Two Let's talk! sessions

All Council Chairs: Updates, Reports, & Announcements
- Academic Services Council was reported by Colleen Dolak.
  - Will be hearing about constituent concerns about online proctoring
  - Transfer and articulation presentation
  - Next meeting: 4/8 at 10am-12pm
- Staff Council was reported by Shakenna Adams-Gormley.
  - Next meeting: 3/25
  - Sent out letters to second and third shifts who usually can't attend meetings
    - Reach out to see if they have concerns that aren't being captured
  - Going over scripts for governance video
- Student Services and Success Council was reported by Benita Rashaw.
  - Next meeting: 4/8
  - Goal – build connection with students
    - "Hey, how do I do that?" series – short videos on how to seek certain support
      - Will share on social media
  - Deliver fresh produce to students' homes via third party vendor
- WDCE Council was reported by Transcie Almonte-Sabio.
  - Goal – promote what SHaW Center is doing
  - Have access to more information and be more connected with SHaW Center
- TPSS Student Senate was reported by Kimberly Jones.
  - Goal – change negative perspective of TPSS campus
    - Create Zoom background – need to speak with Communications
    - Social media campaign starting 4/1
  - Partner with Equity and Inclusion – campus stigma and impact on morale
- Faculty Council was reported by Michael LeBlanc and Tim Kirkner.
  - Will be talking about the Outstanding Faculty Awards
  - Next meeting: 4/1
- Administrator Council was reported by Eric Benjamin.
  - Finished administrator onboarding assessment – identified 5 areas across divisions
- Rockville Campus Council was reported by Christine Crefton.
  - Next meeting: 4/6
    - Bystander training
  - Continuing to support arts
  - Spring newsletter in April
- Student Council was reported by Rebecca Adegeye.
  - Post information on social media page
  - Dr. Pollard attended last meeting – students were able to ask a lot of questions
  - Next meeting: 3/25
- Operational Services Council was reported by Ed Riggs.

- o Next meeting: 4/8
- Employee Services Council was reported by Natasha Sacks.
  - o Presentation from Stephanie Wills – provided information on mental health resources
  - o India Hunter will attend next meeting in April
- Germantown Campus Council was reported by Tonya Baker.
  - o Each member challenged to reach out to 2 colleagues just to "check in" with them. Help build sense of community.
  - o Campus coffee – introduced GT campus council members; spoke about governance and the upcoming nominations and election process.

Governance Information

Dr. Clevette Ridguard, Governance Director
- Nominations and Elections
  - o Nominations ended – 1496 nominations
  - o Thanked Tonya and Shakenna for holding information sessions
  - o Nominees have the opportunity to accept or decline
    - ▪ A non-response is considered a decline
    - ▪ Employees will get one more email reminder tomorrow
  - o Elections: 3/29 – 4/9
- Shared importance of governance from council member
- Goal Reports and Constituency Reports due 5/21
- 4/13 meeting
  - o Will elect incoming Council Chair
  - o Student Panel – invite anyone interested in hearing this to next meeting
- 5/18 meeting – will invite newly elected council chairs, vice chairs, and secretary
- David Sears invited to upcoming meeting
- Waiting for response from HR regarding Recommendation 20-03
- All governance meeting for upcoming academic year will be conducted via Zoom.

Announcement
- Workshops regarding the topic of colorism
  - o 3/30 at 5pm
  - o 4/8 at 5pm

Adjourned

The meeting was adjourned at 2:50pm.