

MC GOVERNANCE

Montgomery College
College Council Meeting #2

Minutes

Tuesday, September 26, 2023

1:00 – 3:00 PM

Zoom

Attendees

Present: Shakenna Adams – Gormley (Chair), Paul Miller (Vice-chair), Tilandra Rhyne (Secretary), Christine Crefton, Ernest Cartledge, Akima Rogers, Anestine Theophile-LaFond, Nghi Nguyen, Jefferson Vasquez Reyes, Matthew Wilson, Amanda Darr, Katherine Goldstein, Rabbee Awan, Brenda Knopp

Absent: None

Proxy: None

Guests: Dr. Jermaine F. Williams, Lisannie Montilla, Dr. Michelle Scott, Dr. Michelle Campbell, Dr. Brad Stewart, Dr. Meghan Gibbons, Susan Watson, Kristen Roe, Billy Struemke, Maria Adams, Angie Moy, Dr. Monica Brown, Maria Elena Nisson, Lisa Evans, Surayya Johnson, Sonja Jackson, Jasmine Ikard, Cathy Henley, Jo Trawick, Laurie Savona, Linda Evans, Sally McClean, Sepydeh Yousefi, Dr. Elena Saenz, Keke Lowe

Liaison: Dr. Stephen D. Cain

Governance Director: Dr. Clevette Ridguard

Call to Order

There was a quorum to conduct business. Shakenna Adams – Gormley (Chair) called the meeting to order at 1:00 pm.

Approval of Agenda

The agenda was approved as submitted. The minutes for September 12, 2023 meeting were approved as written.

Constituent Concerns

None

Office of Compliance, Risk, and Ethics & Title IX Updates *(Susan Watson, Chief Compliance and Risk Officer and Kristen Roe, Director of ADA compliance and Title IX Coordinator)*

Susan Watson and Kristen Roe presented a PowerPoint presentation. To view the details of the presentation please visit the Governance Blackboard Community.

Chair's Report *(Shakenna Adams- Gormley, College Council Chair)*

Shakenna Adams – Gormley presented a PowerPoint presentation of upcoming college events and important dates. To view the details of the report please visit the Governance Blackboard Community.

Office of Ombuds *(Billy Struemke, Ombudsman)*

Billy Struemke shared his career/background before accepting the position as the College Ombudsman. He gave an overview of the processes of his office. To review the details of discussion and details of the operations of his office. Please visit the Governance Blackboard Community.

Strategic Plan FY24 Supporting Strategies *(Dr. Stephen Cain, Chief of Staff and Chief Strategy Officer)*

Dr. Stephen Cain presented a PowerPoint presentation. To view the details of the presentation please visit the Governance Blackboard Community. Please send your questions or concerns to the College Council email address.

collegecouncil@montgomerycollege.edu or planning@montgomerycollege.edu

New Business

Board of Trustees Assignments

All of the College Council Chairs will attend the Board of Trustee Conversation Dinner – Monday, October 16th @ 4:45 pm.

Katherine Goldstein, Rockville Council Chair – Monday, November 13th via Zoom.

Tilandra Rhyne, Academic Service Council Chair, Monday, December 11th via Zoom.

Akima Rogers, Administrator Council Chair – Wednesday, January 24th via Zoom.

Christine Crefton, Operational Services Council Chair – Monday, February 19th via Zoom.

The following spring Board of Trustees meetings are open for assignment:

- Wednesday, March 20th
- Monday, April 15th

Please visit the Board of Trustees website: <https://www.montgomerycollege.edu/about-mc/leadership/board-of-trustees/index.html>.

Communications & Elections Committee

A chair has been identified to oversee the communications & elections committee, Sepydeh Yousefi. The College Council is asking chairs, fellow council members, and their constituency base for volunteers to become members of the Communication & Elections Committee.

The committee task:

1. Planning and coordination Governance Awareness Day on all three campuses and other locations (fall and spring semester). Dates are November 1st and February 1st.
2. Promoting and marketing the governance elections & nominations process.

Please send names to the College Council Mailbox collegecouncil@montgomerycollege.edu

Constituency Concerns

Student Council

1. The Shuttle Bus concern will be forwarded to the Operational Services Council.
2. The policies concern requiring clubs to have advisors at their meetings on the Germantown and Takoma Park/Silver Campuses will be forwarded to the Student Services and Success Council.
3. Metz concerns will be handled by the College Council and assigned to Shakenna Adams-Gormley. Any additional complaints should be submitted to collegecouncil@montgomerycollege.edu.
4. Binary restroom installation recommendation for each campus will be forwarded to the Operational Services Council.
 - ❖ Councils are to review/research these concerns and update the College Council at the last meeting of each month.

Council Chairs' Meeting Updates *(Council Chairs)*

Employee Services Council discussed their goal for this year and will finalize at their next meeting.

Operational Services Council had two constituent concerns that were brought forth. One of which was forwarded to Office of Facilities. The council discussed their goal for this year and will finalize at their next meeting.

Workforce Development & Continuing Education Council voted on a secretary for this year. They are discussing their goal for the year and will finalize at their next meeting.

Student Services & Success Council discussed their goal for the year.

Student Council established some goals including providing open resources for students, through advertising all of the activities and resources that the ShaW Center provides, and working on easing the transfer process for students. The council discussed their constituent concerns with Metz, the college caterer. This concern will be handled by the College Council. The other concern is the printer conflict. The college needs to ensure that they are up and running.

Operational Services Council discussed constituent concerns and old business to close out from last semester. The council is discussing their goal for this year and will finalize at their next meeting.

Faculty Council discussed concerns relating to Workday, synchronous remote classes, guidelines for faculty and the use of AI, reviewed document related to educational opportunity as far as observations and how to add it to individual syllabi, and discussed requirements for the Sabbatical Review.

Germantown Campus Council discussed their goal for the year and will finalize at their next meeting.

Takoma Park Silver Spring Campus discussed their goal for the year and will finalize at their next meeting.

Rockville Campus Council has two goals, one is hosting a mental health fair and the other is to adopt a mobile market. The council is also working on an event in the spring regarding mental health.

Staff Council discussed two concerns, EAP guidelines of whether the cost of gym membership reimbursement could increase from \$35.00 to \$45.00 and the Rockville campus electric vehicle charging stations (3) are not working. The council's goals will focus on assisting the mobile markets and collecting canned goods for the food pantries.

Academic Services Council discussed their goals, which will focus on communication in the

areas of Academic Services and Student Services. Concerns brought up included the automated payment email students receive after registering is unfriendly, and special part time faculty groups (ATPA, counselors, etc.) not receiving the same compensation opportunities as teaching part time faculty. The council also discussed a possible governance retreat for councils to become more familiar with what each council is doing. College Council proposed goal to develop a comprehensive marketing campaign targeting employees and students to promote awareness of participatory governance at Montgomery College, with a specific emphasis on fostering inclusion, equity, and sense of belonging.

Announcements and Adjourn

- Any chairs who were unable to attend governance training, a makeup session will be held Friday, October 6th. Send an email to Clevette Ridguard for the zoom link.
- Your Voice Your MC survey results feedback pertaining to governance should be sent to Paul Miller.
- To have your council updates featured in the Governance newsletter, email your council information to Paul Miller by the first Monday of each month.

The meeting was adjourned at 2:40 p.m.