
MONTGOMERY COLLEGE GOVERNANCE

Germantown Campus Council

October 4, 2016

PK 105

3:00 p.m.–5:00 p.m.

Attendees

- Members present: Tonya Baker, Britney Green, John Hamman, Jennifer Haydel, Pauline Kelly, Mary Robinson, Kelly Rudin, Matt Sandee, Harvey Stempel, Norma Winffel
- Members absent: Chloe Hanlon, Chris Verdak, Brnadon Whalen
- Guests: Patrick Feehan

Call to Order

Chair Norma Winffel called the regular meeting to order at 3:05 p.m. The agenda was reviewed and approved by unanimous consent.

Constituent Concerns

No constituent concerns were presented.

Approval of Minutes

Minutes from the September 6, 2016, meeting were approved as written by unanimous consent.

Cybersecurity Awareness

Patrick Feehan warned council members that the College is under attack from cyber-criminals and urged them to be vigilant, noting that a single person who falls for a phishing scam can create problems for the entire College. He reviewed steps individuals should take to protect themselves and the College before opening or responding to potentially fraudulent e-mails. Any suspicious e-mail should be reported using the phishing reporter button in Outlook or by forwarding it to phishtrap@montgomerycollege.edu. Council members were asked to share this information with colleagues.

Review and Finalize GT Campus Council Goals

Council members discussed and suggested revisions to the proposed goal plan. Goals will be finalized via e-mail. Council members were asked to submit suggested wording changes to the chair.

Provost's Report

John Hamman informed the council about

- the sustainable energy project announced for the Germantown Campus;
- Middle States listening tour sessions on the Germantown Campus scheduled for October 5, 10, and 20;
- continued office space problems on campus due to various construction projects and
- the Blue Ribbon Taskforce on Spending for Student Success is currently seeking members. Individuals interested in serving on the task force should submit a nomination form by October 20.

Chair's Report

Norma Winffel provided the following updates:

- In response to a constituent concern raised at the September meeting, a sign has been placed near a group of computers on the first floor of the High Technology and Science Center Building noting the location of the nearest WEPA kiosk.
- As recommended by the council at the September meeting, Jennifer Haydel sent a thank-you note to the director of Student Life for the new student orientation program and received a positive response. She suggested that the council consider selecting an office to send a note to each month as another way of communicating and connecting with the campus community.
- Highlights from the College Council, including a non-reprisal statement proposed by the Student Council seeking assurance of civility and respect for students participating in governance and

other College activities; the Community Engagement annual report; and a comprehensive yearlong process undertaken by the Board of Trustees to help the College anticipate and set direction for the future. All members of the community are encouraged to attend public board meetings.

- The council discussed the proposed Employee Code of Conduct that was approved by the College Council. Members questioned whether there had been an opportunity to provide feedback on the current draft. The chair said she would inform the College Council that the Germantown Council did not feel the document in its current form was ready for presentation to the Office of the President.

Announcements & Adjournment

A flier was distributed announcing a REACH Seminar being held October 19, 6:30–9:30 p.m., on the Rockville Campus to help faculty share strategies to engage students and foster student success. Dr. Pollard will be the featured speaker.

Mary Robinson announced that a collegewide can drive to benefit the campus food pantries is being held during Spirit Week as part of the 70th anniversary events. Boxes to drop off cans will be located throughout the campuses.

Kelly Rudin announced that Humanities Days are Oct 24–27.

Tonya Baker reminded members that a Campus Coffee will be held next Tuesday, Oct. 11, in the library.

John Hamman congratulated Tonya Baker for her appointment as interim assistant to the deans and provost and vice president of the Germantown Campus.

Meeting adjourned at 4:43 p.m.

Jennifer Haydel
Germantown Campus Council Secretary