
MONTGOMERY COLLEGE GOVERNANCE
Germantown Campus Council
September 19, 2017
PK 105
2:00-4:00 p.m.

Attendees

- Present: Tonya Baker, John Billos, Diane Chapin, Rhiley Farenthold, Britney Green, Surayya Johnson, Maurice McCambley, Don Newlin, Binta Njie, Mary Robinson, Kelly Rudin, Harvey Stempel
- Absent: Nathaly Sook Castillo
- Leader Liaison: Margaret Latimer

Call to Order

Chair Tonya Baker called the meeting to order at 2:02 p.m. Tonya Baker then introduced the council's officers and reviewed the agenda. She then summarized general governance information concerning the councilmembers, council functions, and format for conducting meetings.

Constituent Comments

- Diane Chapin raised concerns regarding course cancellations. Margaret Latimer commented that the 85% course seating goal was almost achieved this semester and that deans and department chairs would be reviewing the scheduling process for future semesters.
- Diane Chapin also mentioned an ongoing problem with doorstops in the Paul Peck building. Maurice McCambley noted that this is a collegewide issue in swipe access classrooms.
- Kelly Rudin mentioned there are continuing problems with IT, especially with reference to student e-mails, Blackboard, and technical problems with phones using IT resources. Also, Follett's bookstore management was described as continuing to be problematic. The lack of a service learning specialist in the Office of Student Life was also noted. The absence of a Germantown Campus meeting during the Professional Week was also brought up and Margaret Latimer commented that the number of meetings that week was high that SALT decided to forego campus meetings until the spring.

IT Security Presentation

Nell Feldman, IT Security Manager and Isabelle Doucet, IT Project Manager, presented information about IT security issues, including phishing and direct deposit fraud, which can happen if IT security is breached and confidential information is compromised. They also presented information about: Two Factor Authentication (2FA), an enhanced security system being introduced by IT this fall. Details regarding 2FA are available by visiting: <http://mcblogs.montgomerycollege.edu/itprojects/2fa>.

Approval of Minutes

Diane Chapin moved that the minutes from the May 2, 2017 meeting be approved. This was seconded and the minutes were approved. A correction to the spelling of John Billos' name on the minutes was noted.

Discussion of Council Goals

Tonya Baker led a discussion on the goals of the council and a variety of potential topics related to these goals were suggested and explored by the council. She then requested goal expansion ideas be sent by

council members to her via e-mail, and she informed the council that the goals would be reviewed and voted on at the next meeting.

Provost's Report

Margaret Latimer's report included the following:

- An update to MC Alert is available and phone numbers should be reviewed and corrections made if needed.
- Germantown's fall semester opened well with about 7,000 students enrolled, which was approximately 100 less than predicted. The College's enrollment was down about 3%, to approximately 23,000 students, which was in line with a nationwide decreased higher education enrollment trend.
- The campus "Come Together" event was impressive, though the time (11:00 a.m.-1:00 p.m.) may have made it difficult for students to attend.
- The council was reminded that The President's Town Hall meeting would take place on the Germantown campus tomorrow (9/20).
- A request was made to visit the International Peace and Justice Soccer Game on 9/27.
- The dates of the upcoming first Athenaeum and Spectrum lectures of the semester were noted.
- Maurice McCambley and the facilities staff was thanked for readying the campus for the fall semester.
- The ACES program location (PK 106) will now go to the Office of Student Life.
- The opportunity to submit a new name for the SA Building is still available.

Chair's Report

- The College Council has held their first meeting.
- The Lead Liaison from Middle States accrediting organization will visit on October 16th.
- A PowerPoint review of the Middle States report is available and it is likely governance officers may be engaged in dialogue by the Middle States visitor during the site visit in March 2018.
- New Policy and Procedure about prevention of bullying, medical exams, and employment of people with disabilities is out for comment.
- Review of The Code of Ethics and Employee Conduct document will be promoted this fall.
- A new reporting platform, EthicsPoint, used to report ethical misconduct, will be made available in October.
- Open Enrollment will be from October 26th- November 20th, and the Provider Fair for the Germantown campus will be on November 1st.
- Dr. Wormack's Welcome Back to Facetime videos were recommended for viewing.

Announcements & Adjournment

Rhiley Farenthold announced that the Student Senate would be hosting an open meeting discussion regarding DACA on September 25th in HT 216, and panel members are being sought.

John Billos motioned to adjourn. The motion was seconded and the meeting adjourned at 3:58 p.m.

Harvey Stempel
Germantown Campus Council Secretary