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## MONTGOMERY COLLEGE GOVERNANCE

Rockville Campus Council

December 5, 2022

via Zoom

2:30 p.m. – 4:00 p.m.

### Attendees

- Members present: Katherine M. Goldstein (Chair), Elizabeth Melanson (Vice Chair), Anne Briggs (Secretary), Samuel Dina, Lisa Hackley, David Burkart, Rebecca Fuchs, Ivonne Bruneau-Botello
- Proxies present: None
- Members Absent: Tendai Johnson, Amal Alsufyani, Raquel Bunai, Hayatullah Khan
- Guests: James Gillis, Kaleah Boykin, Tiyanna James, Adam Reid, Jermaine F. Williams

### Call to Order

- The regular meeting was called to order at 2:35 p.m. by Chair Katie Goldstein. The meeting was recorded for internal use only.
- The meeting began with roll call.

### Constituent Concerns

- Tiyanna James and Kaleah Boykin: The women's locker room door is always propped open, allowing anyone to enter. Tiyanna has seen two men in the women's locker room. Kaleah requested that the door be locked and only team members be given the keycards.
  - James Gillis: This is likely a public safety concern.
  - Next steps: Katie Goldstein will report the issue to Adam Reid.
- Updates to existing constituent concerns:
  - David Burkart: Ackerman Science Learning Center still has not received the new device charging stations.
    - James Gillis: the stations have been ordered but the vendor has not currently provided a estimated shipping date.
  - Automatic door in the SS building not functioning consistently.
    - James Gillis will checking on the status of this concern.
  - Library's device charging stations are not functioning.
    - James Gillis: Facilities has order 4-5 new charging stations. Dr. Benjamin will distribute them when they are received.
  - Water fountain's not functioning.
    - James Gillis: Water fountains were turned off during COVID-19 pandemic. There are no updates on plans to turn fountains back on at this time. The College is working to install bottle filling stations instead of traditional water fountains.

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## Approval of Minutes

- The November 2022 minutes were approved as written. Samuel Dina motioned to approve. Lisa Hackley seconded.

## Provost's Report (James Gillis)

- Dr. Benjamin continues to focus on the theme of working toward student success.
- Pending HVAC work:
  - Employees, classrooms, and services are being relocated, which is 99% complete. Many employees are moving to the CB building.
  - As a result of relocating offices, the vaccine clinic in the CB building has a reduced footprint.
- Sidewalk adjacent to the HU building, east door, is open again. There will be additional work in this area in late summer 2023.
- Facilities has designated two parking spaces for expectant mothers in parking lot 4.
- Facilities is preparing to switch buildings to winter mode in the next week or so. The heat will be turned on.
- A few campus buildings will be offline during winter as they are "3 seasons" buildings. (Soccer plex, concession shack and other outbuildings by the track/baseball area.)

## Presentation: Winter Student Athletes

- Tiyanna James and Kaleah Boykin are co-captains of the women's basketball team.
  - Kaleah: studying accounting. Athletics goal is to win a championship, have good stats, and transfer to a D1 school with a scholarship.
  - Tiyanna: majoring in social science and wants to become an orthodontist. She is in her third year at MC. Athletics goal is to score 1000 career points.
- Current women's basketball record is 3-3.
- Holiday tournament is taking place next weekend in the main gym of the PE building.
- Games are typically free and [stream on YouTube](#).
- Request that council tell students about the basketball games so they can come support the team and bring good energy to the court. The men's basketball team often comes to games to show support. The games are very entertaining.
- Additional request to [donate in support of uniforms and travel expenses](#).
  - Team is traveling to Florida in January.
- Student athletes are very dedicate to their studies and their teams. They often arrive at campus at 9:30 and may not leave until midnight.
- Men's basketball team will attend next Rockville Campus Council meeting.

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## Chair's Report (presented by Katie Goldstein)

- Happy Holidays!
- Next Mobile market is taking place Wednesday, 12/7, 10am – 12pm outside the North Garage. Volunteers are needed and the food is open to all.
  - Sergio Washington runs the Mobile Markets on behalf of the SHAW Center.
  - Rockville Campus Council will “adopt” the March Mobile Market.
- Upcoming Student Life Events:
  - Build-a-Bear, 12/7, 12pm – 2pm, SV Building
  - Stress Relief Week: 12/5 – 12/8
  - Write to a Veteran: sign up at [bit.ly/mcwritetoaveteran](http://bit.ly/mcwritetoaveteran)
  - Home Alone movie night: 12/6, 3pm, SC 152.
- Winter and Spring registration is open. Please refer students to advising for assistance with choosing classes and help spread the word about open registration.
- Library News:
  - Rockville and Germantown Campus libraries are offering extended hours the week before and week of final exams (M-Th, 8:30am – 9pm).
  - Students can get help from a librarian 24/7 with the library's chat service by clicking [Ask Us](#) or using the orange chat button on the library's website. Please help spread the word to students in need of help on final papers or assignments.
  - TP/SS Campus library will close from Spring 2023 – Spring 2024 for renovations. Library will relocate to P1 building during this time. More information is available on the [library renovations webpage](#).
- If you are experiencing a mental health crisis, please call, text, or chat 24 hours a day:
  - Montgomery County Crisis Hotline: 240-777-4000
  - National Suicide Prevention Lifeline: 800-273-8255, Press 1 for Veterans Crisis Line
  - Online chat support at [imalive.org](http://imalive.org)
  - Text chat support: text “start” to 741741
  - National Domestic Violence Hotline: 800-799-7233
  - Students:
    - <https://www.montgomerycollege.edu/counseling-and-advising/personal-counseling.html>
    - <http://www.montgomerycollege.edu/can>
    - <http://www.montgomerycollege.edu/shaw-center>
  - Faculty/Staff:
    - <https://info.montgomerycollege.edu/offices/human-resources/faculty-staff-assistance-program.html>
- Katie welcomed a new therapy dog, Lexie! Welcome Lexie!

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### **Presentation: Adam Reid, Director of Public Safety**

- Public Safety has been undertaking a multi-phased project to install outdoor cameras across all campuses.
  - Three years ago there was no outdoor camera coverage.
  - Phase 1: TP/SS, early 2020.
  - Phase 2: Rockville, mid-summer 2022, added 40 cameras that cover 95% of parking lots on Rockville Campus, except for MK building.
  - Phase 3: Germantown and MK building, currently underway.
- Public Safety has solved a hit and run and a theft from a car since the cameras were installed.
- The camera that covered the lot where Dr. Denise Simmons Grave was hit was not working at the time. The vendor has since addressed the issue.
- Public Safety has also been adding cameras to fill in gaps where places are not covered by cameras and upgrading existing internal cameras, such as in the library.
- If your car is hit in the parking lot, make sure to call Public Safety first. They can complete an incident report and may be able to pull camera footage to help identify the perpetrator.
- [Public Safety launched a new website](#) in October.
- Make sure to review your MC Alert settings to enable texts and other means of receiving notifications, particularly as we move into the winter months.
- Vaccine clinic is still running in CB but with a smaller footprint. If you have not done so yet, you are encouraged to get your COVID booster and flu shot.
  - Clinic is county-supported, likely through at least early 2023.
- Michael Harting is the new Emergency Management and Outreach Coordinator at MC. He has been doing outreach across the campuses for safety and emergency preparation. He is happy to attend meetings to provide information. Contact Adam Reid or Michael Harting directly to request outreach.
- Carlo Sanchez has been acting as Interim Assistant Director of Public Safety. A permanent Assistant Director has been hired and will begin in January. This person will be the main contact for public safety on the Rockville Campus.
  - Adam can bring the new hire to the next Rockville Campus Council meeting.
- Anne Briggs asked about the College's policy and procedure on weather closures and delays. Referral to Krista Walker for anyone with questions about the College's policy.

### **Presentation: Dr. Jermaine F. Williams, President of Montgomery College**

- Thank you to Rockville Campus Council for efforts to keep the Rockville Campus functioning smoothly. The energy, efforts, and passions of council members and RV employees support MC students.

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- Dr. Williams has attended a number of events on RV campus, including pre-inaugural events. He also met with 3<sup>rd</sup> shift employees on RV last week around midnight.
  - Rockville Campus Council's communications goal is worthwhile.
  - MC 2025 is a key institutional document that lays out our strategic plan and was adopted by the Board of Trustees.
    - It helps us support students at the highest level.
    - Guides decisions, budget, and more.
  - MC2025 was developed in 2018-19 through an excellent and inclusive process, but was implemented at the beginning of the pandemic.
  - Since then, we have become more aware of inclusivity issues for marginalized populations, political change that interrupts what we think of as a civil society, and more.
    - We have new needs, so it is time to do a refresh of the strategic plan.
  - Planning for the refresh is starting now and will launch March 2023.
    - Will be in effect from July 1, 2023 – 2028.
  - Refresh will be a collegewide effort and also include external partners.
    - It will include a review of MC's mission, vision, and values and be created in synergy with other foundational documents at MC.
    - Will include a set of indicators to assess our efforts.
    - Will include a lexicon of shared definitions for institutional terms.
  - Dr. Cain is the executive sponsor, Dr. Hammond will be involved in developing the assessment measures.
  - Best wishes for the end of the semester!

### **Finalizing Goals**

- Anne Briggs summarized the communications goal: Create a Communications Kit to empower the people hosting the events and activities to promote their activities themselves: Include advice, strategies, and templates for how to promote
- Liz Melanson summarized the voting awareness goal: assist existing ambassadors with creating and submitting social media content (especially videos) to the College to help spread the word on voting and provide bite sized information.
- Committee members will be emailed a request to select a goal committee. Anne Briggs will lead the communications goal committee. Liz Melanson will lead the voting awareness goal committee. Liz and Anne will contact interested members for additional planning.

Meeting Adjourned at 4:01 p.m. Liz Melanson motioned, David Burkart seconded.

Respectfully submitted by  
Anne Briggs, Rockville Campus Council Secretary