

## MONTGOMERY COLLEGE GOVERNANCE

WDCE Council Meeting  
GBTC Room 442  
Tuesday March 7th  
2:00PM – 3:30PM

### Attendees

Linda Griffin, Jerome Andre, Laura Weihrauch for Joel Martinez, Sharon Maxwell for Karen Ambrose, Tracee Matthias, Nancy Newton, Lloyd White, Comfort Mingot, Steve Greenfield

### Constituent Attendee

Cathy Giovannetti

### Call to Order

Chair Linda Griffin called meeting to order at 2PM

### Constituent Concerns

None.

### Minutes of 2/14/07

Approved with minor changes

### Constituent concerns from 2/14/17 Council Meeting

1. Coordinating MCPS and MC School Schedules. Tracee Matthias spoke with Dana Baker, chair of the college calendar committee. Schedule coordination has been considered, but not possible for a plethora of reasons Tracee explained. Dana is willing to attend a council meeting to address additional questions.
1. Security Alerts to All Montgomery College Facilities. Nancy Newton circulated an e-mail response she got from Marcus Rosano regarding security alerts their distribution. Nancy distributed her e-mail and Marcus' response. Marcus is willing to attend a council meeting and discuss further. Nancy recommends having a speaker come in from the Safety and Security team. Linda will reach out to college security director Shawn Harrison to see if she might attend a council meeting or send a representative, and Linda will also invite Marcus.

*Robert's Rules of Order suspended for a 5-minute period to allow for a comment from Cathy Giovannetti on college security. Robert's Rules then resumed.*

### Chair's Report

1. Rules regarding chairs serving consecutive terms on councils: Linda quoted section B of a college council policy that is currently under consideration -- "members who serve as chair of any college council, after completing two consecutive terms on a governance council, must take a year's break in service from governance." This two-term limit will likely be approved.
1. Middle States Listening Tours. Middle states team wants staff to register ahead of time, so that pre-tour materials can be sent to participants early enough for their review prior to meeting. A new schedule has been sent. A number of listening tour sessions have been canceled and re-scheduled. Linda encourages participation.

2. Faculty council proposing that college's administration establish mechanisms for providing appropriate information to students related to new federal executive orders around immigration. Students would have a publicized point of contact where they could get appropriate information. Nancy Newton commented -- right now students are referred to IRC for legal advice. The Citizenship program also has a contract with Catholic Charities for the provision of *pro bono* legal information to students.
3. Schedule of meetings. A schedule change impending from college council. Council will continue to meet September to May once a month. Change -- January meetings are now at the discretion of each council. Each Council can decide whether to hold a meeting in January.
4. Another college council item. Idea raised -- councils should work toward having a parliamentarian at all council meetings to ensure the integrity of the process.
5. Student council is very involved and energetic. They have a number of recommendations as it relates to scheduling, faculty evaluation, and ensuring a nurse is available on campuses for students. Quiz/exam make-up policies are also on the Student Council recommendation agenda.

#### WDCE Council Discussion – How Do We Encourage More Student Participation

Ideas under consideration --

- ❖ A flyer developed by Tracee that could be mailed to students, inviting them to participate. Some suggestions for modifying the flyer were provided. Linda wants all suggestions sent to her by e-mail.
- ❖ A small event to invite students to a governance orientation.
- ❖ Specific idea put forward for a breakfast for students as a recruitment vehicle -- "Breakfast with Governance."
- ❖ Motion by Tracee: Modify the next WDCE council meeting schedule to accommodate an April 4, 2017 "Breakfast With Governance" event. Breakfast meeting to be held at GBTC 402-403. Motion was seconded and supported by the Council. Tracee's flyer can be modified to include the invitation to breakfast. Linda will ask George to make an appeal to students and staff.

#### Goal One completion Item

"WDCE Impact Report" – Council has approved the idea of this periodic electronic newsletter to staff, students and faculty of Montgomery College. Sharon Maxwell updated the Council and circulated a draft of the "WDCE Impact Report." Impact Report draft was approved with a few modifications recommended. Sharon has also provided to George for his review and is circulating to college writers and editors for comment.

Chair Adjourned Meeting at 3:10PM.

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