

INSTITUTIONAL ARTICULATED PATHWAY AGREEMENT

between

MONTGOMERY COLLEGE AND TRINITY WASHINGTON UNIVERSITY

This Institutional Articulated Pathway Agreement (“Agreement”) is entered into as of the date of full execution below between Montgomery College (“Montgomery College”), located in Montgomery County, Maryland, and Trinity Washington University (“Trinity Washington University”), located in Washington, District of Columbia (collectively, the “Parties”).

Recitals

Whereas, the Parties are committed to providing a smooth transition for students wishing to earn an associate of arts degree and a baccalaureate degree; and

Whereas, the intent of the Parties is to avoid duplication of curricula, where appropriate, within articulated programs of studies; and

Whereas, the Parties agree that the educational growth of students is better served through cooperative educational planning and optimal utilization of resources.

Therefore, this Agreement commits the Parties to full support of an articulation process to deliver coursework for students, resulting in the associate of arts degree from Montgomery College and credit toward a baccalaureate degree at Trinity Washington University. The Parties agree to the following:

1. Purpose

This Agreement serves as the formal collaboration document for Montgomery College and Trinity Washington University to deliver seamless pathways from completion of an associate’s of arts degree in International Studies at Montgomery College, to completion of a bachelor of art’s degree in Global Affairs from Trinity Washington University. The approved pathways are described in Appendix A, which is made a part of this Agreement.

2. Joint Institutional Responsibilities

(a) Both institutions agree to follow the joint program curriculum and course-by-course articulation delineated in this Agreement and attached as Appendix A, and as may be amended from time to time.

(b) Both educational institutions will cooperate toward developing, disseminating, and

presenting the articulated program information to students.

3. Academic Requirements

- (a) Graduates of Montgomery College who have completed the approved degree programs with a 2.0 or higher will be considered for admission in accordance with Trinity Washington University's Transfer Student Policies. Graduates with a 2.5 or higher who meet requirements set forth in Trinity Washington University's Transfer Student Policies will be guaranteed admission.
- (b) Students intending to transfer should apply for admission by the priority deadline for the semester in which they intend to enroll.
- (c) When enrolled in a Trinity Washington University course, the student is subject to all policies and procedures applicable to Trinity Washington University students. When enrolled in a Montgomery College course, a student is subject to all policies and procedures applicable to Montgomery College students.
- (d) The Parties recognize that course scheduling beyond the associate's degree level resides exclusively with Trinity Washington University and will be coordinated with Montgomery College by the designated Trinity Washington University representative. Where academic calendars differ, the partners will work together to coordinate class offerings and class schedules.
- (e) Students who transfer pursuant to this agreement are subject to all specific policies pertaining to students admitted to the Trinity Washington University baccalaureate degree program in Global Affairs.

4. Ongoing Collaboration/Modification/Termination

This Agreement is based on the present curricula contained in the attached Appendix A. The degree requirements will be reviewed biennially to re-examine this Agreement. Both institutions agree to communicate program changes in a timely manner to avoid disruption to student progress toward degree completion. This Agreement may not be modified without prior written consent between both parties. Neither party may assign any rights or interests or delegate its duties and responsibilities under this Agreement, in whole or in part, without the express prior written consent of the other party.

5. Term

- (a) This Agreement shall be effective from July 1, 2022 for a period of five (5) years through June 30, 2026 and shall automatically renew for additional one (1) year periods unless any party provides prior written notice of termination. Either party may terminate this Agreement upon sixty (60) days written notice to the point of contact listed in this Agreement, via email or USPS. In the event of termination, each party agrees, to the extent reasonably and financially

practicable, to permit any student fully or conditionally admitted to the program the opportunity to complete the degree, where possible.

- (b) Both Parties may at any time may initiate changes to this Agreement, including Appendix A. Both Parties reserve the right to modify the programs as deemed necessary and agree to inform the appropriate representatives of the other Institution of recommended changes. This Agreement may be modified only by a writing signed by both parties. Changes should be shared in written format executed by both parties, via email or USPS, with at least thirty (30) days' notice for implementation.

6. Privacy

The disclosure of information related to individual students is governed and limited by the federal Family Educational Rights and Privacy Act (FERPA).

7. Designated Representatives and Notices

Each party has identified an individual as the designated program representative for their institution for purposes of implementing this Agreement and for any notices required to be given under this Agreement. All notices under this Agreement must be in writing and must be delivered in person, by U.S. mail or by email.

For Montgomery College:

Dr. Sanjay Rai
Senior Vice President for Academic Affairs
Montgomery College, E425
9221 Corporate Blvd.
Rockville, MD 20850
Email: sanjay.rai@montgomerycollege.edu

For Trinity Washington University:

Dr. Carlota Ocampo
Vice President of Academic Affairs
Trinity Washington University
125 Michigan Ave NE
Washington, DC 20017
Email: ocampoc@trinitydc.edu

8. General Provisions

- (a) Each Institution is responsible for the administration of its respective courses, including content, requirements, faculty and student services (to include, but not limited to, admissions, financial aid, class registration, etc.).
- (b) The Parties shall publicize any joint offerings in their respective catalogs, website, and other materials as appropriate. Notwithstanding the foregoing, neither Party may use the names or marks of the other without the prior approval of the other Party.
- (c) The Parties shall inform students in their respective programs of the complementary program opportunities available at each other's respective institution, support each other's marketing

efforts toward the same, and encourage such students to apply to programs consistent with an individual student's interests.

- (d) Nothing in this Agreement is intended to form a joint venture between the Parties. Nothing in this MOU is intended to create rights or benefits for any person or entity other than the Parties.
- (e) This Agreement integrates the entire agreement of the Parties and supersedes any and all prior and/or contemporaneous agreements between the Parties, written or oral, with respect to the subject matter of this Agreement.

The Parties signing below are the authorized representatives of their respective institution.

Montgomery College

Dr. Jermaine Williams
President

Trinity Washington University



Patricia McGuire
President

4/18/2022