

START A CLUB AT MC IN 5 EASY STEPS

1

IDENTIFY AN INTEREST & MEET WITH YOUR CAMPUS STUDENT LIFE SPECIALIST TO DISCUSS

(Examples: Anime, Gaming, Korean, Christian, Vegan, Mental Health, Business, Spanish, etc.)

2

GET 3 OTHER STUDENTS TO SERVE AS OFFICERS!

Each club **MUST** have a President, Vice-President, Secretary and Treasurer. Each must be taking 3 credits at MC, and have a 2.00 GPA (unless new student this semester with no GPA)

3

FIND AN ADVISOR

Identify a Faculty or Staff on the campus where your club will be formed or ask your Student Life Specialist for help finding one!

4

COMPLETE PAPERWORK

Each officer & Advisor (President, Vice President, Secretary & Treasurer) will fill out form electronically and complete a QUICK on-line training

5

GET OFFICIAL NOTICE

Your club will be notified by email within 48 hrs after all electronic forms have been submitted and processed. For more information or help starting your club, please contact your campus Student Life Specialist listed below.

Rockville campus - Val Melgosa, email - val.melgosa@montgomerycollege.edu,
Office - Student Service Building, Room 104d.