

# MONTGOMERY COLLEGE

## HUMAN RESOURCES

Workforce Development and Continuing Education | Spring 2025

### The SHRM Learning System for SHRM-CP® and SHRM-SCP® Certification Preparation Course **TIP**

Enrich your HR Skills and Competencies to Succeed! Our SHRM-CP and SHRM-SCP certification preparation course is designed primarily for individuals seeking credentials that focus on identifying and testing the knowledge and practical real-life experiences HR professionals around the world need to excel in their careers today. Earning your SHRM Certified Professional (SHRM-CP®) or SHRM Senior Certified Professional (SHRM-SCP®) credential establishes you as a recognized expert in the HR field. This certification preparation program covers four knowledge domains: People, Organization, Workplace and Strategy as well as eight behavioral competencies; Leadership and Navigation, Ethical Practice, Business Acumen, Relationship Management, Consultation, Critical Evaluation, Global and Cultural Effectiveness, and Communication. For those not seeking certification, this course provides a comprehensive and accelerated option for professional development. Participants gain a generalist point of view, refresh key ideas and concepts, strengthen their understanding of core competencies and increase productivity. As an added advantage, we use the SHRM Learning System for certification preparation. It features relevant HR content and advanced tools that streamline study time, accelerate learning and build confidence for passing the SHRM-CP®/SHRM-SCP® exam. TWA

**Course: MGT603** **36 Hours**

\$599 + \$690 fee = \$1,289; NMR add \$650

**Online: Structured Remote**

CRN#: 34061 12 Sessions F  
2/21-5/16 6-9 p.m.  
No Class 3/21

CRN#: 34060 12 Sessions M  
2/24-5/12 6-9 p.m.

For more information, contact:  
Noel Lazaro at 240-567-2563, or  
noel.lazaro@montgomerycollege.edu

### SHRM Essentials® of Human Resources

Human resource issues impact every company in some way. That is why it is important to understand the fundamental issues surrounding HR today. This course provides an introductory overview of the human resource function. Whether you are new to HR or if HR is one of many roles you fulfill at your company, this course covers the key HR topics you need to know: human resource management, employment law, recruitment and selection, compensation and benefits, employee development, and performance management. This course qualifies for 18 recertification hours upon completion. TWA

**Course: MGT718** **18 Hours**

\$260 + \$335 fee = \$595; NMR add \$250

**Online: Structured Remote**

CRN#: 34052 6 Sessions R  
3/27-5/1 6:30-9:30 p.m.

NEXT GENERATION  
SHRM CERTIFICATION  
SHRM-CP and SHRM-SCP

IN PARTNERSHIP WITH  
**SHRM**<sup>®</sup>  
BETTER WORKPLACES  
BETTER WORLD™

SHRM RECERTIFICATION PROVIDER  
MC is recognized by SHRM to offer  
Professional Development Credits  
(PDCs) for the SHRM-CP® and  
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